

Hastings Public Library Board of Trustees
DRAFT Minutes
Date: January 6, 2025 - 4:30PM
Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room

1. CALL TO ORDER

The Meeting was called to order by Kelli Newberry at 4:30 p.m.

- Board members present: Jane Cybulski, Cloe Oliver, new observing member Brooklyn Strickland, Kelli Newberry, Rebecca Lectka, Sam Cale, Norm Barlow, and Carol Dwyer.
- Also present were David Edelman, new Library Director, and Tess Allarding, new Assistant Library Director.

2. AGENDA: Cloe Oliver motioned to approve amended agenda, seconded by Norm Barlow updated items: 4a - officer elections and 10g - Battle Creek Glass letter.

3. MINUTES: Cloe Oliver motioned to approve the amended December 30, 2024, minutes (spelling of Sam Cale's name), seconded by Rebecca Lectka. Motion approved.

4. FINANCIALS:

- a. October and November 2024 Invoices and Budget Report: Cloe Oliver motioned to approve the financials, seconded by Norm Barlow. Motion approved.
- b. Our board is short members from the City of Hastings and the Township of Hastings. Therefore, Jane Cybulski made a motion to approve delaying the election of officers until the next meeting, seconded by Carol Dwyer. Motion failed. Sam Cale motioned to approve Officers, Cloe Oliver – Vice-president, Kelli Newberry – President, Jane Cybulski – Secretary. Motion seconded by Carol Dwyer. Motion approved.

5. LIBRARY DIRECTOR REPORTS: November and December 2024

6. COMMITTEES

- a. Budget and Finance – update on minimum wage increases and sick time accrual effective February 21, 2025.
- b. Building and Grounds -
- c. Personnel -
- d. Policy-
- e. Marketing-

7. NEW BUSINESS

- a. Carol Dwyer motioned to approve the invoice for \$12,535.27 from Camelot Water Removal for clean up after November's flood in the building, Chloe Oliver seconded. Motion approved. Sam Cale-yes, Carol Dwyer-yes, Cloe Oliver-yes, Rebecca Lectka-yes, Jane Cybulski-yes, Norm Barlow-yes.
- b. Norm Barlow motioned to approve the invoice for \$14,142 from Sunshine Remodeling Service for drywall, insulation and painting repair due to the

November flooding in the building Sam Cale seconded. Motion approved. Sam Cale-yes, Carol Dwyer-yes, Cloe Oliver-yes, Rebecca Lectka-yes, Jane Cybulski-yes, Norm Barlow-yes.

- c. Carol Dwyer motioned to approve the estimate of \$10,113 from Brown's Carpeting to install new carpet vinyl, and cover baseboard molding due to the November flooding in the building, Jane Cybulski seconded. Sam Cale-yes, Carol Dwyer-yes, Cloe Oliver-yes, Rebecca Lectka-yes, Jane Cybulski-yes, Norm Barlow-yes. Motion approved.
- d. Review flood expenses and insurance coverage.
- e. Cloe Oliver motioned to consider approving the proposed library staff wage increases due to the mandated increase in Michigan Minimum Wage effective February 21, 2025, seconded by Sam Cale. Motion approved. Sam Cale-yes, Carol Dwyer-yes, Cloe Oliver-yes, Rebecca Lectka-yes, Jane Cybulski-yes, Norm Barlow-yes.
- f. Discuss locking the public restrooms.
- g. Discussed the Battle Creek Glass letter in response to the letter from the Hastings City Attorney.

8. NEXT MEETING DATE

- a. Next board meeting on Monday, February 3, 2025, at 4:30 p.m.

9. ADJOURNMENT: Meeting was adjourned at 5:43 p.m.